

HIGH SCHOOL- ALTERATION AND EXTENSIONS
S.P.N. 042-0041 EA/RR
BUILDING COMMITTEE
Town Hall Conference Room
20 East High Street, East Hampton, CT 06424
Monday, July 13, 2015

Committee Members Present: Sharon Smith, Chairperson; Michele Barber, Vice Chairperson; Michael Zimmerman, Stephen Karney, Tom Seydewitz, (voting),

Committee Members Not Present: Thomas Cooke, David Ninesling, Cynthia Abrahams, Roy Gauthier.

Also Present: Charles Warrington, Colliers International (CI), Glenn Gollenberg, SLAM; John Fidler, EHHS Principal; Michael Maniscalco (Town Manager), Denise Russo, Recording Secretary.

Call to Order: Chairperson Sharon Smith called the meeting to order at 5:30pm.

Public Remarks: None

Review and Approve Minutes From June 29, 2015:

- *A motion was made by Steve Karney to approve minutes for June 18, 2015 (w/ corrections). Seconded by Tom Seydewitz. Voted (4-0-1) Motion carried with correction and Michele Barber abstaining.*

Project Managers Report:

Please see attached for the Owners Project Manager Report.

Reports and Discussions:

Construction Update: Painter is on site and started priming in the locker room.

Architects Update: SLAM is working with CI on the budget. There will be a meeting with CI on Thursday at 1:00 to review the FF&E bid documents to ensure the bid package is complete. Sharon Smith asked if the color of the chairs was answered for Cynthia Abraham. The color is Eclipse for the cantilevered chairs. (The color was not noted at the previous meeting.)

Action Items:

- *A motion was made by Tom Seydewitz to approve SBS dba Colliers invoice #14164 dated July 1, 2015 in the amount of \$18,500.00. Seconded by Steve Karney. Voted (5-0-0) Motion carried.*
- *A motion was made by Tom Seydewitz to approve W.B Meyers Invoice #COM-840-15/1 in the amount of \$10,014.00. Seconded by Steve Karney. Voted (5-0-0) Motion carried.*
- *A motion was made by Tom Seydewitz to approve Robinson & Cole Invoice #50154255 in the amount of \$984.15. Voted (5-0-0) Motion carried.*
- *A motion was made by Steve Karney to table the approval of Moore Medical Quote for FF&E*

Phase 1 in the amount of \$1,358.53. Seconded by Michele Barber. Voted (5-0-0) Motion carried.

- *A motion was made by Steve Karney to continue to table the approval of Virco Quote for FF&E Phase 1 in the amount of \$23,531.48. Seconded by Michael Zimmerman. Voted (5-0-0) Motion carried.*
- *A motion was made by Steve Karney to table the approval of DOWNES Construction Invoice #7 dated June 30, 2015 in the amount of \$4,298,113.16 due to the way the document was submitted with errors, lack of signatures and necessary backup. Seconded by Michele Barber. Voted (5-0-0) Motion carried.*

Sub-Committee Reports:

The insurance underwriter for the BC walked the site and did not report any discrepancies.

With approval of the legislative bill, the BC will need to discuss with the Town Manager, regarding the old furniture in storage and the process of disposing of it or selling it. There's also a lighting board and monitors that will be salvaged through the BOE. At this time Don Harwood would be looking into what will be held and what will be destroyed.

Michele Barber and Michael Zimmerman will be working on a letter to be submitted to the Rivereast to thank Melissa Ziobron and Art Linares for all their help with getting this bill passed.

Steve Karney request that CI add into the Quarterly Report, the attendees at the April meeting with emergency responders be added to the report, titles only.

Chairperson's Report: Sharon Smith and Michele Barber welcomed the interim Superintendent, Mark Winzler. Chuck Warrington also met with Mark Winzler to update him on the project.

Public Remarks: None

Next Meeting: Next scheduled meeting July 27, 2015 at 5:30 pm in the Town Hall Conference Room.

Adjournment: *At 6:23pm a motion was made by Steve Karney to adjourn. Seconded by Michael Zimmerman. Voted (6-0-0). Motion unanimously carried.*

Respectfully Submitted,

Denise Russo
Recording Secretary

EAST HAMPTON PUBLIC SCHOOLS
East Hampton High School Additions and Alterations
East Hampton High School Building Committee Meeting
Owner's Project Manager Report
July 27, 2015

I. Activities/Schedule since July 13, 2015

General: All asbestos abatement complete.

Area A (Boiler Room, Auditorium, Administration)

- A. Installing domestic water heaters and boilers.
- B. Started demolition for new auditorium chairlift.
- C. Auditorium main ceiling demolished. Demolishing the ductwork above the ceiling.
- D. Installing steel over stage.
- E. Installing new roof drains from auditorium to exterior.
- F. Administration area abatement completed and light fixtures re-hung.

Area B (Locker Rooms, Cafeteria)

- A. Painting of locker room walls.
- B. Window installation.
- C. Exterior masonry wall completion.
- D. New roof being installed over locker room areas.

Area C (Gymnasium and FCS)

- A. Exterior brick being installed.
- B. Roofing decking being installed.
- C. Remaining footings in FCS being installed.

Area F (Science Wing)

- A. Main electrical feeders to science wing.
- B. Setting main HVAC unit.
- C. Gypsum board walls being taped.
- D. Completing windows on East side.
- E. Storefront system in corridor being installed.

Site Work

- A. New sewer line installed to North Maple.
- B. Site lighting pole bases and conduits being installed.
- C. New curbing installed.

- D. Front entry walls installed on both sides of entrance. Masonry being installed.

Other

- A. Meeting held July 27, 2015 with BOE and school staff, Downes and Colliers to review plan to have school ready for 8/24/15 return of school.

II. Upcoming Activities - Construction

- A. Connect gas piping for boilers/water heaters.
- B. Continue chair lift installation at auditorium.
- C. Complete roof drain piping for auditorium and backfill slabs.
- D. Installation of new ductwork above auditorium seating area.
- E. Install ceiling grid and light fixtures in locker rooms.
- F. Installation of floor and wall tile in locker rooms.
- G. Install sprinkler drops (heads).
- H. Install storefront system at cafeteria and start to enclose it.
- I. Installation of floor and wall tile in locker rooms.
- J. Make final connections of HVAC ductwork to HVAC unit on roof at science wing.
- K. Installation of ceiling grids, light fixtures and sprinkler drops in science wing.
- L. Front stair casting.
- M. Pour sidewalks behind front entry wall.
- N. Paver installation at front.
- O. Paving 2nd week of August (first course only.)
- P. New site signage installation.
- Q. Start cleanup of interior areas.

III. Current and Upcoming Activities – OPM

- A. Move-in meeting scheduled for July 30, 2015.
- B. Re-assessing the total project budget, ineligible costs, and other financials as a result of the renovations status. Working with Downes to revise the ICW (Ineligible cost worksheet). This is required to estimate reimbursable amounts.
- C. FF&E bids for Phases 2 through 6 are ready to advertise for July 31, 2015.
- D. Coordination meeting with first responders in new few weeks to review access to school and emergency access to fields.
- E. Start moving furniture back into the admin area.
- F. Move the weight room equipment back to temporary area.



IV. PBC Approvals/Financials (Note: Should there be a discrepancy between amounts listed below and the actual invoice, invoice governs.)

- A. SLAM Collaborative Invoice #1011939 (7/14/15): **\$20,775.81**
- B. Downes Construction Invoice #7 (6/30/15): **\$4,312,641.79**
- C. Eagle Environmental Invoice #12896 (7/10/15): **\$3,842.38**
- D. Eagle Environmental Invoice #12898 (7/10/15): **\$6,040.75**
- E. W.B. Meyers Invoice #C1306-7 (7/8/15): **\$550.00**
- F. Horizon Environmental Assoc. Invoice #10 (3/27/15): **\$5,009.00**
- G. Horizon Environmental Assoc. Invoice #11 (5/1/15): **\$1,300.00**
- H. Horizon Environmental Assoc. Invoice #12 (/29/15): **\$2,105.00**